

2019-2020 Parent and Family Engagement Plan

School Name	Bonneville Elementary
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

Assurances

The above-named school agrees to the following assurances:

- Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- Jointly develop/revise plan with parent and make available to the local community;
- Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

Mission Statement

<p>1. Does the mission statement include: How the parent and family engagement plan is a shared responsibility?</p>	<p>Our students will achieve academic success with the support and involvement of parents, community members, and all school staff. Parental involvement is a key component in this process and will be fostered through activities that provide opportunities for parents to participate in their child's education. Parental input within the process is critical to ensure student success.</p>
<p>How the parent and family engagement</p>	<p>Bonneville is committed to working with parents and families to ensure that our activities and workshops support high achievement. We will host multiple</p>

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plan will assist in providing high quality instruction for all learners?	evenings where we expose our parents to the curriculum and grade level standards which must be mastered by our students.
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Involvement of Parents

<p>2. Does the plan include: How the school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]?</p>	<p>Bonneville Elementary will ensure the organized, ongoing and timely manner of involving parents using the following methods:</p> <ul style="list-style-type: none"> • Home-to-school and school-to-home communication in English and/or other languages • Student planners (K-2) • Flyers • Newsletters • Connect Orange messages • School Website • Email • Class Dojo • And other known best practices as needed <p>At Bonneville Elementary parents and families are involved in the planning, review and improvement of Title 1 programs, including involvement in the decision making of how funds for Title 1 funds will be used by:</p> <p>Attending</p> <ul style="list-style-type: none"> • School Advisory Council (SAC) meetings • Multilingual Parent Leadership Council (MPLC) meetings • Annual Title 1 meeting <p>Participating In</p> <ul style="list-style-type: none"> • Parent/Teacher Association (PTA) activities <p>Reviewing</p> <ul style="list-style-type: none"> • Academic data for funding decision making • Previous school year Parent and Family Engagement Plan
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Coordination and Integration with Other Federal Programs

<p>3. Does the plan include: How the school will coordinate and integrate parent and family engagement programs and activities?</p> <p>How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]?</p>	<p>Bonneville Elementary will coordinate and integrate parent and family engagement activities through planned events throughout the school year. Some of these activities will help parents provide support for their students at home by exposing them to best practices that are linked to learning.</p> <p>Listed below you will find the program and coordination for that program.</p>
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Program	Coordination
K/1 st Parents (Title 1)	Teachers will utilize Home/School materials that provide parents with ideas and activities they can use to support their child's learning
SAI funds for underachieving students	Tutoring opportunities will be discussed at the SAC meetings. Tutoring will be offered through SAI funding two days a week beginning in October, 2019 and continuing through April, 2020. Participants will include retained 3 rd graders*, and Level 1 & 2 4 th and 5 th graders.
Title I	The Principal and Title I Contact will coordinate with the Title I office to provide opportunities for parental involvement at home, at school, and in the community.
Title II	Teachers will receive Professional Development through Title II funding to support underachieving students. Parents will receive information regarding these tools to support learning at home by reviewing material. Math and Reading Coaches will coordinate this endeavor.
Title III	If migrant students enroll, they will be appropriately served at the school. At this time we do not have any migrant students. This also provides funding for our ELL students' Imagine Learning to support their oral language development.
Title X	The Guidance Counselor and School social worker work with these families individually to assist in providing services and supports for them.

Annual Parent Meeting

<p>4. Does the plan include: A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program?</p> <p>A description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance)?</p> <p>A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?</p>	<p>At the beginning of the school year, Bonneville Elementary will host an annual Title I meeting to inform parents and families of children participating in the Title 1 program. At the Open House meeting, we will present the following information to parents:</p> <ul style="list-style-type: none"> • Annual Yearly Progress via Power Point presentation and handouts • School Choice opportunities with district handouts • Rights of parents via brochures <p>Parents and families are informed of the nature of the Title I Program by the following statement:</p> <p>Title I schools receive services from the largest federal aid to education program in existence. Title I has been in existence since 1965 and continues to level the academic playing field for children victimized by poverty. Title I funds provide services and educational programs to help students achieve. Title I/Migrant Programs administer in excess of \$500 million in federal funds to school districts and agencies in Florida for high quality supplemental instruction and support services for educationally disadvantaged children. Our mission is to provide leadership and</p>
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technical assistance to local education agencies (LEAs) and local operating agencies (LOAs) to implement programs and services that ensure that all children have a fair, equal and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging state academic achievement Standards and state academic assessments. We provide service to local school districts, agencies, private schools and local neglected and delinquent institutions for Title I, Migrant, and Homeless Programs.

For more information please visit the Florida Department of Education, Office of Title I Programs and Academic Intervention Services at http://www.fldoe.org/bsa/title1/title_compile.asp.

Below are the specific steps that Bonneville Elementary will take to conduct the annual Title I meeting.

Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Create Annual Parent Meeting documents	Parent Resource Contact	August 31, 2019	Flyer, Agenda, Sign-In sheet, Translated documents available upon request
Create Power Point to introduce and explain Title 1	Parent Resource Contact	August 31, 2019	Presentation to parents
Secure Translation Capabilities	Parent Resource Contact	August 31, 2019	Educational Paraprofessional (ELL) if needed
Annual Parent Meeting- Notification sent to parents	Parent Resource Contact	August 31 and September 5, 2019	Flyer with Agenda sent home with students; Post announcement on Marquee; Connect Orange announcement sent home
Conduct Annual Parent Meeting	Parent Resource Contact	September 12, 2019	Power Point Presentation with additional information in print
Maintain documentation of Annual Parent Meeting	Parent Resource Contact	September 12, 2019	Sign-In sheets, Copies of Flyer and agenda retained for compliance

Flexible Parent Meetings

5. Does the plan include: How will the school offer a flexible number	Bonneville Elementary will provide meetings with alternating times to include morning and evening attendance opportunities. A school-wide calendar will be developed and disseminated to parents to allow them to plan for and attend activities.
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<p>of meetings, such as meeting in the morning or evening?</p> <p>How will the school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?</p>	<p>As it pertains to services related to parent and family engagement the school will provide the following:</p> <ul style="list-style-type: none"> • Transportation to a minimum of 1 Parent Academy
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Building Capacity

<p>6. Does the plan include:</p> <p>How the school will implement activities that will build the capacity for meaningful parent/family involvement?</p> <p>How will the school implement activities that will build relationships with the community to improve student achievement?</p> <p>How the school will provide material and training to assist parents/families to work with their child(ren)?</p> <p>How the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116]?</p>	<p>Bonneville Elementary takes pride in building the capacity of all key stakeholders who play a role in our students' academic success. Teachers participate by signing up for a committee for activities that interest them and, along with parent volunteers, plan workshops and Academic Parent Partnership nights that provide information for parents. Bonneville has multiple volunteer opportunities, many with longstanding supports for the community.</p> <p>Our Parent Engagement Liaison (PEL) will be the first point of contact for parents to receive resources, support and information about activities that can potentially improve student achievement.</p> <p>Below are the specific steps that Bonneville Elementary will take for building capacity for meaningful parent and family engagement.</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet the Teacher	Leadership Team and Teachers	Provide information and resources to BES parents, exchange contact information to encourage regular	August 2019	Parent attendance and communication logs

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		communication between teachers and parents.		
BooHoo Breakfast for Kindergarten Parents	Parent Engagement Liaison	Educate parents on how they can help their child academically through activities that they can do at home	August 12, 2019	Parent attendance and participation
Close Reading Night	Parent Engagement Liaison; Leadership Team; Teachers	Educate parents on close reading strategies to help their students with their academics	September 2019	Parent attendance and participation
Open House	Parent Engagement Liaison; Leadership Team, Teachers	Review new information on FSA and school grades; review Title 1 updates and show Title 1 PowerPoint presentation	September 2019	Parent attendance and participation
Title 1 Annual Meeting	Parent Engagement Liaison	Provide Title 1 overview for parents, including funding, parents' rights, right to know letter, parents' responsibilities, tutoring, compact information, upcoming events, PAFEP and evaluation of the Title 1 school program.	September 2019	Parent attendance and participation
Multicultural Night	Parent Engagement Liaison; Leadership Team, Teachers	Expose parents, students, teachers and community members to the multiple cultures present at the school	October 2019	Parent/Student attendance
Literacy Night (Reading and Writing)	Parent Engagement Liaison; Leadership Team, Teachers	Provide workshops for students and parents – topics to include homework strategies, study skills, i-Ready, Class Dojo, Writing strategies	November 2019	Parent attendance and participation

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Pastries with Parents	Parent Engagement Liaison, Media Specialist	To promote media/reading opportunities with parents and distribute reading materials	December 2019	Parent attendance
Math/Science/STEM Nights	Parent Engagement Liaison; Leadership Team, Teachers	Expose parents to student work, participate in hands-on activities that are similar to what students are expected to do as a part of the curriculum	January 2020	Parent attendance and participation
Health/Well Being and Jump Rope for Heart	Parent Engagement Liaison, Leadership Team, PE Coach	Provide an evening of activities that promote healthy exercise and diet	February 2020	Parent attendance and participation
Summer Resources	Parent Engagement Liaison; Leadership Team, Teachers	Overview of Summer Resources available to parents and students – provide in a brochure form	May 2020	

Staff Development

<p>7. Does the plan include: A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff: - with the assistance of parents/families, in the value and utility of contributions of parents/families? - in how to reach out to, communicate with, and work with parents/families as equal partners? - in implementing and coordinating parent/family programs, and in</p>	<p>Bonneville Elementary strives to build the capacity of all school staff. Multiple professional development activities are conducted throughout the year to provide support for teachers and staff to assist them in developing building capacity in parent and family engagement.</p> <p>Below are the specific activities and tasks that Bonneville Elementary will implement to build capacity for meaningful parent and family engagement.</p>
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building ties between parents/families and the school [ESEA Section 1116]?				
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Training Module 1: The Importance of Parental Involvement	Parent Engagement Liaison	Information given of the assistance programs provided to the school to help support students academically.	First Quarter, 2019	Training agenda, Inservice attendance records; response to teacher CNA
Training Module 2: Building Ties Between Home and School	Parent Engagement Liaison	Learning to work together for the success of all students.	Second Quarter, 2019	Training agenda, Inservice attendance records; response on teacher CNA
Training Module 3: Implementation and coordination of parental involvement programs	Parent Engagement Liaison	Teachers and parents working to improve instruction so the students can learn more.	Third Quarter, 2020	Training agenda, Inservice attendance records; response on teacher CAN
Training Module 4: Communicating and working with parents	Parent Engagement Liaison	Increased parent participation in school activities.	Fourth Quarter, 2020	Training agenda, Inservice attendance records; response on teacher CNA

Other Activities

<p>8. Does the plan include: How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their</p>	<p>Bonneville Elementary School will provide several additional resources and programs for parents to encourage and support parents' participation in the education of their children. We are sensitive to the varied barriers our families experience. Many parents may not be able to physically attend campus during school hours due to scheduling constraints. We will provide activities for parents and their children to participate in the morning or evening. For example, some Title 1 meetings and the Literacy, Science and Multicultural Nights will take place in the evening to accommodate our parents' schedules. Within each of these activity nights, parents will be provided materials, information, and support so that they can help their children succeed. We will also provide free student planners for daily communication with parents (K-2),</p>
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<p>child(ren) [ESEA Section 1116]?</p>	<p>as well as class newsletters to strengthen the connection between home and school.</p> <p>In addition, each grade level will create a compact that includes information about grade-level activities as well as academic information. A periodic distribution of fliers will provide the dates that FSA, End of Course and Benchmark testing windows occur so that parents can support their child's success by providing them with a good night's sleep and a healthy breakfast.</p> <p>To further support parents and children, free binders, tabs, and pencils will be provided through donations. The Parent Resource Coordinator, Guidance Counselor and Leadership Team will provide free parenting materials, food, counseling, and community resources to support our parents at home in their efforts to nurture and educate their children. We will also provide technological support through our media center and computer labs for those parents in need of technological resources for academic and homework support.</p>		
Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Resource Center	Guidance Counselor, Parent Engagement Liaison	Ongoing	Sign-in Sheets Log of use
Extended Media	Media Specialist, Parent Engagement Liaison	Ongoing	Sign-in Sheets
Clothing Closet	Guidance Counselor, Volunteers	Ongoing	Log of use
Parent Academy	Parent Engagement Liaison	Saturday, September 14 th , 2019 Saturday, November 2 nd , 2019 Saturday January 25 th , 2020 Saturday, March 28 th , 2020 Saturday, May 16 th , 2020	Sign-in sheets

Communication

<p>9. Does the plan include: How the school will provide timely information about the Title I programs? How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the</p>	<p>Bonneville Elementary in order to maintain timely communication about Title I programs through the following:</p> <ul style="list-style-type: none"> • Hosting the Title I Annual Meeting <p>Teachers and other staff members will support parents understanding of curriculum, forms, and assessments used to measure progress and expected achievement using the following:</p> <ul style="list-style-type: none"> • School Compact • Skyward • Planners (K-2) • Parent Conferences • Canvas
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<p>achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?</p> <p>How the school will submit parents/families comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116]?</p>	<ul style="list-style-type: none"> • Connect Orange Messages • MTSS Parent Meetings • And other school communication methods <p>Parents will be included in the formulation of suggestions and decision making through the following:</p> <ul style="list-style-type: none"> • One-on-One meetings with Teacher and/or other needed support personnel • Parent Surveys • Participation in the SAC to review the School Improvement Plan (SIP), the Parent and Family Engagement Plan (PFEP), and School Compact <p>If the schoolwide plan is not satisfactory to parents, feedback will be presented at the SAC meeting for discussion, review, and needed updates to the plan.</p>
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Accessibility

<p>10. Does the plan include:</p> <p>A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school an parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?</p>	<p>Bonneville Elementary School will provide ample notice to parents regarding school meetings and events in English and Spanish through disseminating information school wide in daily agendas, monthly newsletters, flyers, Connect Orange phone messages, school marquee, school website, school Facebook page and posters located on campus and in the community. Initial notification will be provided at least one month prior to events with reminders each week. School event times will be varied to include morning, afternoon, evening, and Saturday opportunities for parental involvement. Translation services will be provided as needed through our Parent Engagement Liaison or the ELL contact.</p> <p>At Meet-the-Teacher and Open House, parent contact information will be collected and a school-based distribution list will be created to send assessment information home to parents.</p> <p>We will monitor receipt of the information provided by reviewing parental comments in student agendas (K-2), Canvas and Class Dojo, maintaining copies of newsletters, Title 1 sign in sheets, from parent events and through parent surveys. A notice will be included in newsletters and on the school website and Facebook page to let parents know who to contact if they need ASL translation services or have any other special needs to access the parent involvement activities. In addition, a simple parent welcome packet will be created to give to parents when they enroll their children. Brochures that tell about Title 1 and the PAFEP will be available in the packet. Connect Ed Orange messages will also be disseminated for telephone and email contact with the pertinent information.</p>
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	Bonneville Elementary School conforms to ADA requirements and provides handicapped parking spaces, ramps, a building elevator and other assistance for handicapped persons.
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Discretionary Activities

<p>11. Does the plan include: Any activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)</p>	<p>Bonneville Elementary will utilize Title I, Part A funding for activities that are not required but will support in meeting the mission of the school.</p> <p>Below are the specific steps that Bonneville Elementary will take for activities funded through Title I, Part A.</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times with parents who are unable to attend those conferences at school in the evenings [Section 1118(e)(10)]	Leadership Team	Provide opportunity for important information to be shared and explained to parents in a timely manner	August 2019	Sign-In sheets, conference notes
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)]	Guidance Counselor	Students who have mentors raise their level of achievement on tests.	Fall 2019 and Winter 2019	Volunteer Sign-In Sheets

Barriers

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<p>12. Does the plan include: A description of the barriers that hindered participation by parents during the previous school year? A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116]?)</p>	<p>Some parents opt not to attend school activities, even with multiple notifications in both English and Spanish as well as encouragement by their child's teacher. Although progress has been made, it appears that there are still parents who do not participate.</p> <p>Bonneville has continued to send out Spanish-translated flyers, emails and conducted telephone call-outs. In addition, Open House and SAC meeting notices were sent out by postcards and placed on the marquee. Almost all teachers utilized Class Dojo (which has a translation feature) to stay in constant contact with parents. For all of the Academic Parent Partnership nights, a grade level team provides a short presentation to encourage more parent attendance focused on individual student, classroom and grade level data. For the 2019-2020 school year, the majority of teachers will utilize Class Dojo to provide timely notification. In addition, the school will explore more translations of information sent home to parents.</p>
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Barriers (Including the Specific Subgroup)	Steps the School will Take to Overcome
Transportation for parents	Look into transportation options for parents as needed. Consider changing the location of the event to a community center or alternate site.
Language barrier (ELL)	Provide Spanish translation for all activities as needed.
Education Barrier	At Meet the Teacher, Open House and Academic Parent Partnership Nights, provide explicitly taught instruction for academic strategies and supports, ongoing student activities and locations to access information regarding terminology and expectations used at the school
Economically disadvantaged	Provide free breakfast and lunch to students, clothing closet, holiday food baskets

School-Parent Compact

<p>13. Does the plan include: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and</p>	<p>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</p>
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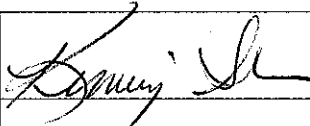
students will share the responsibility for improved student academic achievement?	
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Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by

This policy/plan was adopted by the school on 5/14/19 and will be in effect for the period of 8/2019 - 5/2020.

The School will distribute this policy to all parents of participating Title I, Part A children on or before 11/1/19.

Signature of Authorized Personnel	
Date	10/21/19

Provide evidence that this policy/plan has been developed with the input from parents based on the review of the previous school years Parent and Family Engagement Plan if applicable.

The following documents can be submitted as evidence:

- Parent survey of previous year's events and activities
- Any SAC and PTA artifacts where Title I/PFE topics were on the agenda
- Parent Feedback Summary of PFEP Evaluation
- Parent and Family Engagement Activities Tracking Form